



Community Health Improvement Plan Annual Report

Year 1

October 2019 – March 2021

Florida Department of Health
in Hillsborough County

March 2021

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INTRODUCTION

The Florida Department of Health in Hillsborough County (DOH–Hillsborough) used a modified Mobilizing for Action through Planning and Partnerships (MAPP) process to complete its 2019-2020 Community Health Assessment (CHA) and develop its 2020-2025 Community Health Improvement Plan (CHIP). The CHA included four assessments, the *Community Health Status Assessment*, the *Community Themes and Strengths Assessment*, the *Forces of Change Assessment*, and the *Local Public Health System Assessment* which together provide a measure of the overall health of the community. Results from these four assessments were used to determine priority areas for the county. The CHIP was created with the input of community partners who formed workgroups which then developed action plans to address the priority areas identified.

This report provides a status update for Year 1, October 1, 2019–September 30, 2020 and any additional progress made through March 2021 for all four priority areas in the CHIP. The Healthy Hillsborough Steering Committee developed implementation plans to address Access to Health Services, and Exercise, Nutrition & Weight. Behavioral Health (Mental Health and Substance Use) will be addressed through All4HealthFL, a collaborative between the Florida Departments of Health in Hillsborough, Pasco, Pinellas, and Polk counties along with the not-for-profit hospitals that serve those counties. The Health Literacy action plan was a continuation from the 2016-2020 CHIP. Priority areas are monitored on a quarterly basis.

The most recent version of the 2020 CHA/CHIP can be found at:

<http://hillsborough.floridahealth.gov/programs-and-services/community-health-planning-statistics/improvement-planning/index.html>

OVERVIEW OF CHIP AND ANNUAL MEETING REVIEW

Healthy Hillsborough collaborative was formed in October 2015, in partnership between: The Florida Department of Health in Hillsborough County (DOH-Hillsborough), Florida Hospital (Tampa and Carrollwood – now participating as AdventHealth), Moffitt Cancer Center, St. Joseph’s Hospitals and South Florida Baptist Hospital (now participating as BayCare Health System), Suncoast Community Health Centers, Tampa Family Health Centers, and Tampa General Hospital. In 2019, Johns Hopkins All Children’s Hospital joined. The collaborative was created for the purpose of conducting joint community health assessments and improvement planning. The Healthy Hillsborough Steering Committee meets monthly to quarterly. The CHIP is monitored and reviewed at these meetings. Agendas for meetings are found in Appendix A. Meeting minutes are available on Appendix B. Appendix C contains the sign-in sheets for in-person meetings. After February of 2020, all meetings were held virtually, and attendance was recorded in the meeting minutes. Steering Committee membership is available in Appendix D.

DOH–Hillsborough CHIP Priority Areas and Goals

CHIP Priority Areas	Goals
Access to Health Services	To support existing efforts to increase access to health services.
Exercise, Nutrition & Weight	To reduce food insecurity through local DOH systems changes and policy initiatives related to economic development.
Health Literacy	To provide DOH staff with a health literacy initiative relevant to their jobs and personal lives and increase health literacy capacity.
Behavioral Health	To improve mental health and reduce substance abuse in adults and youth in Hillsborough, Pasco, Pinellas, and Polk counties.

PROGRESS AND REVISIONS

The revised CHIP, approved in November 2020, included revisions to the Access to Health Services and Exercise, Nutrition and Weight action plans. The Health Literacy action plan was revised in early 2021. The Behavioral Health action plan was not revised. Progress for all priority areas is presented below.

Priority Area 1.1: Access to Health Services
Implementation Plan Workgroup Co-Chairs: Grisel Cisneros (DOH-Hillsborough); Harold Jackson (Tampa Family Health Centers)
Implementation Plan Workgroup Current Members: Dr. Leslene Gordon, Allison Nguyen, Grisel Cisneros (DOH-Hillsborough); Kimberly Williams (AdventHealth), Colleen Mangan, Vasthi Ciceron (BayCare); Tamika Powe (Tampa General Hospital); Stephanie Sambatakos (Johns Hopkins All Children’s Hospital); Harold Jackson (Tampa Family Health Centers); Sherri Gay (Suncoast Community Health Centers) Implementation Plan Workgroup Past Members: Dr. Ayesha Johnson, Grace Liggett (DOH-Hillsborough); Jenna Davis (Moffitt Cancer Center)
Goal: Promote and support services that connect community members with health and social services.
SMART Objective: By July 2025, increase the number of people trained in health and social service navigation from 22 navigators (2019) to 27 navigators annually.
Strategy: Research and Collaboration
Objective Performance in 2019: Implementation of this action plan has been somewhat impacted by the COVID19 pandemic. Most activities are on track to be completed by 2023, but community meetings and community member participation in workgroups was restricted by COVID-19.
How Targets were Monitored: Targets were monitored quarterly, monitoring tools were reviewed at the Healthy Hillsborough Steering Committee meetings.

Activities	Trend	Status
1. Create navigator survey.		Completed
2. Distribute survey to patient navigators, care coordinators, etc.		Completed
3. Summarize survey results.		Completed
4. Reaching out to identify existing navigator networks.		Completed
5. Invite 211, and other community partners to discuss gaps in services.		Completed
6. Update implementation plan to include new research resulting from research and collaboration.		Completed
7. Make policy recommendations.	▲	On Track

Activities	Trend	Status
8. Schedule at least one community resource meeting / conference for patient navigators / care coordinators, etc.	▼	Not on Track
9. Explore options to collaborate with 211 to systematically update their database.	▲	On Track
10. Provide update to the steering committee on BayCare's resource referral Aunt Bertha platform.	▲	On Track
11. Engage Family Healthcare Foundation to support their efforts to share with wider audiences.		Completed
12. Facilitate navigation trainings through Family Healthcare Foundation.	▲	On Track
13. Engage partners to develop a plan to collaborate between different social need referral systems and updating community resources.	▲	On Track
14. Develop a plan to get community member participation. i. Messaging ii. Including community members on workgroups	▼	On Track

Priority Area 2.1: Exercise, Nutrition & Weight

Implementation Plan Workgroup Co-Chair: Kimberly Williams (AdventHealth)
Implementation Plan Workgroup Current Members: Dr. Leslene Gordon, Allison Nguyen, Grisel Cisneros, Kelli Agrawal (DOH-Hillsborough); Kimberly Williams (AdventHealth); Colleen Mangan, Vasthi Ciceron (BayCare); Tamika Powe (Tampa General Hospital); Stephanie Sambatakos (Johns Hopkins All Children's Hospital), Harold Jackson (Tampa Family Health Centers); Sherri Gay (Suncoast Community Health Centers)
Implementation Plan Workgroup Past Members: Dr. Ayesha Johnson, Grace Liggett (DOH-Hillsborough); Jenna Davis (Moffitt Cancer Center)
Goal: To reduce food insecurity through local DOH systems change and policy initiatives related to economic development.
SMART Objective: By July 2025, increase the number of Healthy Hillsborough partner organizations that use a food insecurity screening tool to refer patients/clients to food resources from 5 organizations (2019) to 15 organizations.
Strategy: Policy development and System changes
Objective Performance in 2019: Implementation of this action plan has progressed with only a mild impact by the COVID19 pandemic. Some activities required an adaptation to a virtual format, but most remain on track to be completed by 2023.
How Targets were Monitored: Targets were monitored quarterly, monitoring tools were reviewed at the Healthy Hillsborough Steering Committee meetings.

Activities	Trend	Status
1. Meet with community experts in food insecurity.		Completed
2. Invite community-based organizations to inform strategies to address housing and other economic factors related to food insecurity.		Completed
3. Update implementation plan to address food insecurity through policy development strategies related to economic development.		Completed
4. Make policy recommendations.		Completed
5. Policy: Implement food insecurity screener along with a referral system in hospitals and health centers.	▲	On Track
6. Assess Healthy Hillsborough organizations for screening and referral processes using Microsoft Forms		Completed
7. Explore how to expand / implement food insecurity screener.	▲	On Track
8. Develop a plan to evaluate the screening and referral process.	▲	On Track
9. Present to wider partnership on implementing food insecurity screener.	▲	On Track

Priority Area 2.2: Exercise, Nutrition & Weight

Implementation Plan Workgroup Co-Chair: Allison Nguyen (DOH-Hillsborough)

Implementation Plan Workgroup Current Members: Dr. Leslene Gordon, Allison Nguyen, Kelli Agrawal (DOH-Hillsborough)
Implementation Plan Workgroup Past Members: Grace Liggett (DOH-Hillsborough)

Goal: To reduce food insecurity through local DOH systems change and policy initiatives related to economic development.

SMART Objective: By July 2025, increase the implementation of an integrated (in-person and virtual) social determinants of health screening and referral system in 4 clinics (2019) to 8 clinics in Hillsborough County Health Department.

Strategy: Policy development and System changes

Objective Performance in 2019: Implementation of this action plan has progressed with only a mild impact by the COVID19 pandemic. Some activities required an adaptation to a virtual format, but most remain on track to be completed by 2023.

How Targets were Monitored: Targets were monitored quarterly, monitoring tools were reviewed at the Healthy Hillsborough Steering Committee meetings.

Activities	Trend	Status
1. Meet with DOH Senior Leadership to discuss to propose implementing SDOH screen in DOH clinics.		Completed
2. Develop a virtual SDOH screening and referral process for DOH clients.		Completed
3. Implement SDOH screen in clinics.	▲	On Track
4. Report findings to steering committee.	▲	On Track
5. Make policy recommendations for implementing screening tool in other organizations	▲	On Track

Priority Area 3.1: Hillsborough Health Literacy Initiative

Implementation Plan Workgroup Co-Chairs: Nicole Sutton, Rachel Chase

Implementation Plan Workgroup Current Members: Kelsey Christian, Dr. Leslene Gordon, Allison Nguyen, Rachel Chase, Tracey Noemi Padro, James Waldroff, Bonnie Watson, Brenda Wendt

Implementation Plan Workgroup Past Members: Christy Altidor, Grace Liggett

Goal: To provide DOH staff with a health literacy initiative relevant to their jobs and personal lives and increase health literacy capacity.

SMART Objective: By December 31, 2022, have in place an agency-wide initiative to increase the number of annual health literacy learning opportunities from (6 in 2020) to (8).

Strategy: Social marketing assessments, Program planning, and Policy development.

Objective Performance in 2019: A program with youth was piloted in the fall of 2019, with 6 completers. From October 2019-June 2020, the agency implemented a “health literacy passport challenge,” with one challenge a month aimed at engaging staff in learning health literacy concepts through different challenges. In the spring of 2020, two initial presentations took place with staff from different programs, but widespread training across the agency could not fully implemented due to the COVID19 pandemic. Guidance from senior leadership is to revise activities to be learning opportunities vs. required training. Activities 9 and 10 as a result are not on track. Additional activities 11 through 13 were added to support implementation. The action plan timeline will be extended so that activities can be completed.

How Targets were Monitored: Targets were monitored quarterly, monitoring tools were reviewed at the Healthy Hillsborough Steering Committee meetings.

Activities	Trend	Status
1. Get on the agendas of PMT, SLT and other divisional meetings for surveys.		Completed
2. Conduct an organizational environmental scan of health literacy for assessing current capacity.		Completed

3. Survey divisional staff for health literacy awareness through a pen and paper approach at standing meetings. Gather optional staff contact information for further in-depth interviews (social marketing approach). Promote for health literacy month in October.		Completed
4. Interview individual staff from different divisions and staffing levels to probe deeper on findings and to inform program planning (social marketing approach).		Completed
5. Revisit internal messaging, branding, and communications plan (explore “health literacy”, definitions used etc.).		Completed
6. Meet with agency PIO and Employee Council to discuss health literacy and potential areas of alignment.		Completed
7. Develop draft program, policy, and evaluation recommendations.		Completed
8. Present senior leadership with the draft recommendations. Include the “emotional why”, regulatory (accreditation and otherwise), fiscal and ethical considerations for integrating health literacy into the agency.		Completed
9. Implement program and policy recommendations with pilot phases as appropriate.	▼	Not on Track
10. Evaluate, assess and report on the programs and policies for increased capacity, effectiveness and sustainability.	▼	Not on Track
11. Recruit, train and maintain an active workgroup.	▲	On Track
12. Develop sustainability plan for health literacy learning opportunities aligned with Strategic Plan objectives.	▲	On Track
13. Present sustainability plan to Senior Leadership for continued alignment and implementation of health literacy activities.	▲	On Track

Priority Area 4.1: Behavioral Health			
<p>Implementation Plan Workgroup Co-Chairs: Colleen Mangan (BayCare); Alyssa Smith (DOH-Pasco) Implementation Plan Workgroup Past Co-Chair: Dr. Ayesha Johnson, Grace Liggett (DOH-Hillsborough)</p>			
<p>Implementation Plan Workgroup Members: All4HealthFL Collaborative</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top; padding: 5px;"> <p>Florida Departments of Health</p> <ul style="list-style-type: none"> Hillsborough Pasco Pinellas Polk </td> <td style="width: 50%; vertical-align: top; padding: 5px;"> <p>Hospital Partners</p> <ul style="list-style-type: none"> AdventHealth BayCare Johns Hopkins All Children’s Hospital Lakeland Regional Hospital Moffitt Cancer Center Tampa General Hospital </td> </tr> </table>		<p>Florida Departments of Health</p> <ul style="list-style-type: none"> Hillsborough Pasco Pinellas Polk 	<p>Hospital Partners</p> <ul style="list-style-type: none"> AdventHealth BayCare Johns Hopkins All Children’s Hospital Lakeland Regional Hospital Moffitt Cancer Center Tampa General Hospital
<p>Florida Departments of Health</p> <ul style="list-style-type: none"> Hillsborough Pasco Pinellas Polk 	<p>Hospital Partners</p> <ul style="list-style-type: none"> AdventHealth BayCare Johns Hopkins All Children’s Hospital Lakeland Regional Hospital Moffitt Cancer Center Tampa General Hospital 		
<p>Goal: To improve mental health and reduce substance abuse in adults and youth in Hillsborough, Pasco, Pinellas, and Polk counties.</p>			

SMART Objective: From January 2020 through January 2023

- Provide 16 Mental Health First Aid trainings throughout Hillsborough, Pasco, Pinellas, and Polk counties for Florida Department of Health staff, community organization personnel, law enforcement agents, community members, and others.
- Provide an additional 8 Mental Health First Aid – Youth trainings throughout Hillsborough, Pasco, Pinellas, and Polk counties for teachers, youth-serving organization personnel, juvenile justice system staff, and others.

Strategy: Equip service providers and community members with Mental Health First Aid (MHFA) training to develop the knowledge and skills needed to identify and respond to behavioral health concerns in their specific communities (both adult and youth populations).

Objective Performance in 2019: Implementation of this action plan has been somewhat impacted by the COVID19 pandemic. While many of the activities are still on track to be completed by 2023, progress has been stalled while MHFA trainings were temporarily suspended.

How Targets were Monitored: Targets were monitored quarterly, monitoring tools were reviewed at the Healthy Hillsborough Steering Committee meetings.

Activities	Trend	Status
1. Develop an inventory of MHFA trainings being offered.	▲	On Track
2. Develop an inventory of MHFA Trainers and Master Trainers.	▲	On Track
3. Develop a list priority populations and organizations for MHFA.	▲	On Track
4. Determine current resources available for MHFA (trainers, master trainers, funds for workbooks and/or space).		Completed
5. Schedule MHFA trainings.	▲	On Track
6. Explore document sharing options.		Completed
7. Explore strategies for reducing substance use.	▲	On Track
8. Make policy recommendations.	▲	On Track

TRENDS AND STATUS DESCRIPTION

*Trend Descriptions:

-  = Data trend is upward and in the desired direction for progress
-  = Data trend is downward and in the desired direction for progress
-  = Data trend is upward and in the undesired direction for progress
-  = Data trend is downward and in the undesired direction for progress

**Status Descriptions:

- **On Track** = Objective progress is exceeding expectations or is performing as expected at this point in time
- **Not on Track** = Objective progress is below expectations at this point in time
- **Decision Required** = Objective is at risk of not completing/meeting goal. Management decision is required on mitigation/next steps.
- **Completed** = Objective has been completed or has been met and the target date has passed
- **Not Completed** = Objective has not been completed or has not been met and the target date has passed

REVISED OBJECTIVES

Objectives 1.1, 2.1 and 2.2 were revised to address feedback for objectives to align with the state's format to include baselines and target measures within the objective. Objective 3.1 was revised to accommodate an extended timeframe and incorporate a change in program direction from mandatory trainings to learning opportunities.

Objective Number	Revised Objective	Baseline	Target Value	Target Date
1.1 Access to Health Services	By July 2025, increase the number of people trained in health and social service navigation from 22 navigators (2019) to 27 navigators annually.	22 navigators	27 navigators	July 2025

Objective Number	Revised Objective	Baseline	Target Value	Target Date
2.1 Exercise, Weight and Nutrition	By July 2025, increase the number of Healthy Hillsborough partner organizations that use a food insecurity screening tool to refer patients/clients to food resources from 5 organizations (2019) to 15 organizations.	5 organizations	15 organizations	July 2025

Objective Number	Revised Objective	Baseline	Target Value	Target Date
2.2 Exercise, Weight and Nutrition	By July 2025, increase the implementation of an integrated (in-person and virtual) social determinants of health screening and referral system in 4 clinics (2019) to 8 clinics in Hillsborough County Health Department.	4 clinics	8 clinics	July 2025

Objective Number	Revised Objective	Baseline	Target Value	Target Date
3.1 Health Literacy	By December 31, 2022, have in place an agency-wide initiative to increase the number of annual health literacy learning opportunities from (6 in 2020) to (8).	6 learning opportunities	8 learning opportunities	Dec 2022

ACCOMPLISHMENTS

Goal	Objective	Accomplishment
To reduce food insecurity through local DOH systems change and policy initiatives related to economic development.	By July 2025, increase the implementation of an integrated (in-person and virtual) social determinants of health screening and referral system in 4 clinics (2019) to 8 clinics in Hillsborough County Health Department.	The existing in-person model was modified to include virtual screening processes. Clients continue to be served via telephone who would not be able to work with a resource navigator in the clinic. Roll out remained at 4 clinics at the end of 2020, with plans to expand roll out to additional sites in early 2021.
Why This Accomplishment is Important for Our Community		
This program helps to connect DOH-Hillsborough clients with needed services in the community. Through a pilot program in 2019, the need for this program was demonstrated by screening clients and identifying that over 50% had at least one social need from a standardized screening tool. In 2020, initial rollout showed that the average number of needs for our clients increased, and that community needs was heightened due to the COVID 19 pandemic. Providing this service to our clients helps to intervene “midstream” and identify points for “upstream” intervention.		

Goal	Objective	Accomplishment
To improve mental health and reduce substance abuse in adults and youth in Hillsborough, Pasco, Pinellas, and Polk counties.	<p>From January 2020 through January 2023</p> <ul style="list-style-type: none"> Provide 16 Mental Health First Aid trainings throughout Hillsborough, Pasco, Pinellas, and Polk counties for Florida Department of Health staff, community organization personnel, law enforcement agents, community members, and others. Provide an additional 8 Mental Health First Aid – Youth trainings throughout Hillsborough, Pasco, Pinellas, and Polk counties for teachers, youth-serving organization personnel, juvenile justice system staff, and others. 	By the end of 2020, the All4Health Collaborative has conducted a total of 8 MHFA trainings for adults and 4 MHFA youth trainings.
Why This Accomplishment is Important for Our Community		
The challenges in providing services to the community have been unprecedented during the COVID 19 pandemic. Achieving the midpoint of the target number of MHFA trainings proposed for this cycle is a great accomplishment at a time when behavioral health is needed more than ever in our community.		

CONCLUSION

The progress and updates presented in this report are the product of an ongoing and productive relationship with our community. We continue to foster engagement with community partners and stakeholders and to monitor the progress of the priority areas every quarter. While COVID presented a great challenge, it too brought an opportunity for accelerated innovation and a test of our ability, not only as organizations, but as a community.

The strength of our partnerships was the force that kept our wheels turning, and amid a pandemic, progress on our action plans was achieved. The CHIP provides a roadmap for Hillsborough County to become the healthiest it can be!

APPENDIX A: HEALTHY HILLSBOROUGH STEERING COMMITTEE MEETING AGENDAS



Healthy Hillsborough Steering Committee Meeting
 DOH-Hillsborough Kelton Community Room
 4704 W Montgomery Ave, Tampa, FL 33616
 November 1, 2019 9:30 a.m. – 11:30 a.m.



Agenda

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
Welcome and Introductions	Dr. Gordon
Healthy Hillsborough <ul style="list-style-type: none"> • Priorities & CHIP Action Planning <ul style="list-style-type: none"> ❖ Overview of action planning process <ul style="list-style-type: none"> ▪ Action plan template ▪ Action plan guide document ❖ Planning <ul style="list-style-type: none"> ▪ Review FOCA, Data slides ▪ Complete Action Plans 	Dr. Gordon
NLAPH Updates	Dr. Gordon
Other <ul style="list-style-type: none"> • All4HealthFL updates 	All
Review of Action Items Arising from this meeting	Grace Liggett
Next meeting	Grace Liggett
Adjourn	



Healthy Hillsborough Steering Committee Meeting
DOH-Hillsborough Kelton Community Room
4704 W Montgomery Ave, Tampa, FL 33616
December 6, 2019 9:00 a.m. – 11:00 a.m.



Agenda

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
Networking breakfast	All
Welcome and introductions	Dr. Johnson
Healthy Hillsborough <ul style="list-style-type: none">• Priorities & CHIP Action Planning<ul style="list-style-type: none">❖ Action planning process<ul style="list-style-type: none">▪ Feedback from navigator survey▪ Feedback from contacting Tampa Bay Network to End Hunger	Allison Nguyen
All4HealthFL Updates	All
NLAPH Updates	Grace Liggett
Review of Action Items Arising from this meeting	Grace Liggett
Next meeting	Grace Liggett
Adjourn	



Healthy Hillsborough Steering Committee Meeting
DOH-Hillsborough Kelton Community Room
4704 W Montgomery Ave, Tampa, FL 33616
January 17, 2020 9:00 a.m. – 11:30 a.m.



Agenda

Purpose: *To develop action plans for CHA / CHNA collaborative priorities.*

Topic	Lead	Time
Welcome and introductions	Dr. Gordon	9:00 – 9:05
Community partners <ul style="list-style-type: none"> • Sarah Combs (UACDC) • Ronda Watts (East Tampa CDC) • Matt Spence (Feeding Tampa Bay) • Caitlyn Peacock (TBNEH) 	Guests	9:05 – 9:20 9:20 – 9:35 9:35 – 9:50 9:50 – 10:05
Healthy Hillsborough CHIP Action Planning <ul style="list-style-type: none"> ❖ Exercise, Nutrition & Weight <ul style="list-style-type: none"> ▪ Update Action Plan ❖ Access to Care <ul style="list-style-type: none"> ▪ Feedback from navigator survey ▪ Update Action Plan 		10:05 – 10:35 10:35 – 11:05
Census activities	Tamika Powe	
All4HealthFL Updates	All	11:05 – 11:20
Review of Action Items Arising from this meeting	Grace Liggett	11:20 – 11:25
Next meeting (hosts?)	Grace Liggett	11:25 – 11:30
Adjourn		11:30



Healthy Hillsborough Steering Committee Meeting
 Skype [Join Skype Meeting](#)
 May 5, 2020 9:00 a.m. – 11:00 a.m.



Notes

Purpose: *To develop action plans for CHA / CHNA collaborative priorities.*

Topic	Lead
Welcome and Introductions	Dr. Johnson
Roundtable updates	
CHIP Action Planning: <ul style="list-style-type: none"> ❖ Exercise, Nutrition & Weight Recap of Community Partners Presentations <ul style="list-style-type: none"> <i>M. Spence (Feeding Tampa Bay):</i> <ul style="list-style-type: none"> • Develop a policy that would incentivize state employees to eat well. • Support a participant in the workforce development program "Fresh Force." • <i>Their Ask:</i> A policy that requires providers to use the 2-question food insecurity screening tool. <i>C. Peacock (Tampa Bay Network to End Hunger):</i> <ul style="list-style-type: none"> • Investigate food system policies, including whether grocers and other small businesses can purchase food from community gardens and develop policy recommendations. <i>CDC Representatives:</i> <ul style="list-style-type: none"> • Presented information on their current economic development programs (affordable housing, job training, financial literacy) • Determine Exercise, Nutrition & Weight implementation plan goals ❖ Access to Health Services Recap of Community Partner Presentations <ul style="list-style-type: none"> <i>Melanie Hall (The Family Healthcare Foundation):</i> <ul style="list-style-type: none"> • Organization is aimed at ensuring access in care. • Has various sources of funding. • Work in the same four counties as All4HealthFL. • Meets quarterly with navigators to share best practices, coordinate for open enrollment, share information on the kid care grant etc. 	



Healthy Hillsborough Steering Committee Meeting
 Skype [Join Skype Meeting](#)
 May 5, 2020 9:00 a.m. – 11:00 a.m.



Notes

<ul style="list-style-type: none"> • They assist persons with program enrollment, and they do patient referrals. • <i>Their Ask:</i> Helping them to identify new audiences to share info with. A conference could work as a supplement to one of the existing Covering Tampa Bay meetings. <p><i>Colleen Mangan, Mireya Renaud (BayCare):</i></p> <ul style="list-style-type: none"> • Presented information on Aunt Bertha, as resource referral website. • They are working to use screening tools to then use Aunt Bertha to connect persons and make the referral from that platform while patient is in the emergency room or other visit encounter. • <i>No ask</i> at this time. <p><i>Derek Waters (Crisis Center of Tampa Bay):</i></p> <ul style="list-style-type: none"> • Presented information on the programs that are operated by the Crisis Center: Social Enterprise, Transcare – Baker Act transports, Trauma center, and Veterans Initiative. • <i>Their ask:</i> Helping to update their database. While care coordinators can refer clients to any resource that they are aware of, their intervention specialists can only refer from their database. <ul style="list-style-type: none"> • Determine Access to Health Services implementation plan goals <ul style="list-style-type: none"> • Discussion: <ul style="list-style-type: none"> ▪ Meeting schedule / Implementation Plan Monitoring ▪ How to include community members in our work 	
<p>All4HealthFL Updates:</p>	<p>All</p>
<p>Other:</p>	
<p>Next meeting: June 2, 2020</p>	
<p>Adjourn</p>	



Healthy Hillsborough Steering Committee Meeting
Skype
June 2, 2020 9:00 a.m. – 11:00 a.m.



Agenda

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
Welcome and introductions	Dr. Johnson
Review of Action Items arising from last meeting: Colleen <ul style="list-style-type: none"> Send out food insecurity data from CHA Tamika <ul style="list-style-type: none"> Get neighborhood group contacts Jenna <ul style="list-style-type: none"> Reach out to Moffitt case management/social workers on food insecurity All <ul style="list-style-type: none"> Consider ways to include community members Consider re-interviewing key informants 	
Roundtable updates	All
CHIP Action Planning: <ul style="list-style-type: none"> ❖ Exercise, Nutrition & Weight ❖ Access to Health Services 	
All4HealthFL Updates:	Colleen
Other:	
Review of Action Items arising from this meeting	Grace
Next meeting: July 7, 2020 (via Skype)	
Adjourn	



Healthy Hillsborough Steering Committee Meeting
 Call-in number: 888-585-9008
 Conference room: 663-608-948
 July 7, 2020 9:00 a.m. – 11:00 a.m.



Agenda

Purpose: *To develop action plans for CHA / CHNA collaborative priorities.*

Topic	Lead
Welcome and Introductions	Dr. Johnson
Review of Action Items arising from last meeting: DOH <ul style="list-style-type: none"> • Will re-engage with Family Healthcare Foundations about training for Access to Health Services action plan (before next meeting). • Will reach out to 211 to learn more about their integration with Unite Us. All <ul style="list-style-type: none"> • Report on details of process for screening for food insecurity in organization currently along with the outcome measures that are tracked 	
CHIP Action Planning: <ul style="list-style-type: none"> ❖ <u>Access to Health Services</u> <ul style="list-style-type: none"> • Revise SMART objective • Discuss baseline and target measures ❖ <u>Exercise, Nutrition & Weight</u> <ul style="list-style-type: none"> • Revise SMART objective • Discuss baseline and target measures 	
All4HealthFL Updates	Colleen / Grace
Roundtable Updates	All
Review of Action Items Arising from this Meeting	Grace
Next meeting: August 4, 2020 (via Skype)	
Adjourn	



Healthy Hillsborough Steering Committee Meeting
 Call-in number: 888-585-9008
 Conference room: 663-608-948
 August 4, 2020 9:00 a.m. – 11:00 a.m.



Agenda

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
Welcome and Introductions	Grisel
Review of Action Items arising from last meeting: DOH <ul style="list-style-type: none"> Will reach out to 211 to learn more about their integration with Unite Us. DOH will revise SMART objective and send to the Committee to be reviewed before finalizing. All <ul style="list-style-type: none"> Moffitt and Advent Health pending report on details of process for screening for food insecurity in organization currently and outcome measures that are tracked. 	
CHIP Action Planning: <ul style="list-style-type: none"> ❖ Access to Health Services <ul style="list-style-type: none"> Review/approve revised SMART objective Discuss baseline and target measures/ use of MS Forms ❖ Exercise, Nutrition & Weight <ul style="list-style-type: none"> Review/approve revised SMART objective Discuss baseline and target measures/ use of MS Forms ❖ Community Engagement <ul style="list-style-type: none"> Open discussion to generate ideas to include community members in CHIP committee and/or workgroups New members of Healthy Hillsborough Steering Committee Press release status/timeline 	
All4HealthFL Updates	Colleen / Grace
Roundtable Updates	All
Review of Action Items Arising from this Meeting	Grace
Next meeting: September 1, 2020 <ul style="list-style-type: none"> Discuss timeline for upcoming meetings 	Allie
Adjourn	



Healthy Hillsborough Steering Committee Meeting
GoTo Meeting: <https://global.gotomeeting.com/join/691225397>
 United States (Toll Free): 1 866 899 4679
 Access Code: 691-225-397
November 3rd 2020
9:00 a.m. – 11:00 a.m.



Agenda

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
Welcome and Introductions	Grisel
Review of Action Items arising from last meeting: <ul style="list-style-type: none"> • DOH will distribute MS Forms to collect baseline data for SMART objectives • DOH will send link to the Health Equity Video and Profile • Colleen will send link to the All4HealthFL presentation video 	All
CHIP Action Planning: <ul style="list-style-type: none"> • Access to Health Services <ul style="list-style-type: none"> - Revisit previously approved SMART objective • Exercise, Nutrition & Weight • Behavioral Health • Community Engagement <ul style="list-style-type: none"> - New members of Healthy Hillsborough Steering Committee 	All
CHIP Monitoring Quarter 3: <ul style="list-style-type: none"> • Comments/Questions on Monitoring Documents provided to members 	
CHIP Revisions: <ul style="list-style-type: none"> • Addition of Healthy People 2030/CHIP Alignment Chart 	
All4HealthFL Updates <ul style="list-style-type: none"> • Presentation of COVID KII survey results 	Colleen
Roundtable Updates	All
Review of Action Items Arising from this Meeting	Grisel
Next meeting: February 2nd 2021, 9 am - 11 am	Allie
Adjourn	



Healthy Hillsborough Steering Committee Meeting
GoTo Meeting:
 United States (Toll Free): 1 866 899 4679
 Access Code: 691-225-397
February 2nd 2021
9:00 a.m. – 11:00 a.m.



Agenda

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
Welcome and Introductions <ul style="list-style-type: none"> Nathaniel Stanley, PhD, Moffitt Cancer Center 	Grisel 5 min
Informational Updates <ul style="list-style-type: none"> COVID Update 	Mike Wiese 15 min
Review of Action Items arising from last meeting: <ul style="list-style-type: none"> All: Provide recommendations to expand membership Grisel and Melanie will develop “policy recommendations” on action plan Amber and Vasthi will explore document sharing Sherri will update group on Aunt Bertha at next meeting Grisel will forward Partner Directory, COVID KII survey slides and health literacy youth pilot results to all 	All 15 min
CHIP Action Planning: <ul style="list-style-type: none"> Access to Health Services Exercise, Nutrition & Weight Behavioral Health Community Engagement 	All 30 min
CHIP Monitoring Quarter 3: <ul style="list-style-type: none"> Comments/Questions on Monitoring documents provided to members 	15 min
CHIP Revisions <ul style="list-style-type: none"> CHIP revised December 2020 CHIP Annual Progress Report 	5 min
All4HealthFL Updates	Colleen, 15 min
Roundtable Updates	All, 15 min
Review of Action Items Arising from this Meeting	Grisel, 5 min
Next meeting: May 4th 2021, 9 am - 11 am / Adjourn	Kelli

APPENDIX B: HEALTHY HILLSBOROUGH STEERING COMMITTEE MEETING MINUTES



Healthy Hillsborough Steering Committee Meeting
 DOH-Hillsborough Kelton Community Room
 4704 W Montgomery Ave, Tampa, FL 33616
 November 1, 2019 9:30 a.m. – 11:30 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic

Action Items Arising from this meeting

- DOH – Develop 5-question survey for navigators and send link to organizations that have navigators.
- All Agencies- Send Navigator survey to navigators in your organization.
- DOH- Connect with contacts at Tampa Bay Network to End Hunger.
- All Agencies- Check calendar for December 6th; Next meeting.

Welcome and Introductions.

In attendance: Kimberly Williams (AdventHealth), Jenna Davis (Moffitt), Stephanie Sambatakos (J.H. All Children's), Colleen Mangan (BayCare), Vashti Ciceron (BayCare), Dr. Leslene Gordon, Allison Nguyen, Dr. Ayesha Johnson & Grace Liggett (DOH-Hillsborough).

Call-In: Harold Jackson (Tampa Family) & Tamika Powe (TGH).

Healthy Hillsborough

• Priorities & CHIP Action Planning

❖ Overview of action planning process

- **Action plan template-** Reviewed action plan template. Dr. Gordon provided an example action plan from Access to Care in previous CHIP. The Steering Committee will be working to develop Action Plans for Access to Care and Exercise, Nutrition & Weight, in collaboration with a wider circle of partners, depending on the strategy. Dr. Gordon raised the idea that we may want to gather additional community feedback on how to address the issues, either from community members or community-based organizations who work closely with the communities of interest. For example, if we choose the focus area of food insecurity within Exercise, Nutrition & Weight, we could consider reaching out to the communities most impacted by food insecurity to find out what they need and how we can help. The idea is to choose approaches and interventions that are supported by the local needs of people impacted by the issues. The group supported this idea.

❖ Action Planning for Access to Care-

The group reviewed printed slides from the CHA data, paying special attention to the indicators related to access to care. Discussion centered on the question, 'Do people know what is already available to them?'

- Vashti shared that BayCare is expanding their Patient Navigators to have a more outward face in the community. These navigators go on a mobile health bus to locations such as Metropolitan Ministries and provide referrals to community resources, including everything from primary care to social needs like housing. The navigators are working on 'closing the loop' and following up with clients to see if they connect



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successfully with services. Navigators are using a variety of resources including Aunt Burtha, and are prioritizing areas in the county that have high ER-utilization. Currently, there are around 10 navigators operating across the four-county area, and BayCare wants to expand the reach of this service.

- Kimberly shared that AdventHealth also has a navigator program, called Care360, which provides navigation services to community members. Kimberly proposed developing a network for navigators to connect and coordinate.
- The group discussed the idea of developing a "Navigator Network" to coordinate efforts of navigators across the county and to expand their reach. The Network could meet quarterly for a "Think Tank" to exchange idea, resources, and events. Community members and community resource vendors could be included. The Network could also include centralized data collection, a phone line to connect Navigators and respond to client requests, development of written materials to share with community members, establishment of best practices, and delivery of trainings.
- Allie brought up the "Service Provider Advisory Network" which meets at Metropolitan Ministries, and with whom we might align our efforts.
- Jenna mentioned that Moffitt has a "Faith and Community Leaders" breakfast, where community agencies meet and compile their materials and resources to distribute to community leaders. Moffitt also has "Community Navigators" but they are more focused on cancer.
- Tamika said TGH has navigators, and she will follow up with the group as to what they do.
- Other ideas include: training lay community members and leaders, such as pastors, who want to know how to help those who come to them by providing them with community resources; developing a marketing strategy to provide community members with an easy way to understand what resources are available in Hillsborough.
- The group determined it makes sense to check with the current Navigators in each agency and gauge what is needed by them to make their job more effective and expand their reach. Dr. Johnson and Grace will develop a few survey questions to be sent to the Steering Committee and distributed to navigators within their network. Questions will include (roughly):
 - What are the challenges in your job?
 - Would it be helpful to have a connected network with other navigators? Why or why not?
 - What else can we do to support you?
 - What needs do you see the most in your clients?
- Harold has presented to navigators at BayCare and AdventHealth on Tampa Family's services. He sees the influx of new residents to



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Hillsborough as a population at heightened risk for not knowing what is available in terms of resources. He proposes agencies look at their patient data and understand more about who is or isn't accessing their services. This data analysis could help inform the strategy of the community navigators.

- ❖ **Action Planning for Exercise, Nutrition & Weight-** The group reviewed the Asset Inventory for this issue and observed there were numerous well-established health education classes in the community. The discussion centered on food insecurity approaches, as food insecurity is a barrier for healthy behaviors, even when people are educated and informed. The group discussed the idea of developing an educational class on how to shop within the SNAP budget, perhaps with on-site shopping assistant/health educators at supermarkets in high priority areas. The group also discussed Healthy Cornerstore initiatives, which transform cornerstores in priority areas into places where residents can easily access healthy and affordable food. DOH is already involved in the Tampa Bay Network to End Hunger, which focuses work on addressing food insecurity throughout the region. The suggestion was made that DOH contacts TBNEH to see what Healthy Hillsborough could do over the next several years to support their efforts. Allie will contact the Chair, and may invite her to attend the next HH Steering Committee planning meeting. Grace will send the group the Hunger Map, produced by TBNEH. Dr. Johnson will take a more focused look at the CHA data regarding food insecurity and report back on her findings.
- ❖ **Priority Area Workgroup Chairs-** Each focus area will have two co-Chairs (one from DOH and one from another agency). Exercise, Nutrition & Weight will be chaired by Kimberly and Grace. Access to Care will be chaired by Dr. Johnson and Harold. All Committee members are encouraged to participate in either or both of the workgroups.
- ❖ **Sharing Documents-** Each agency will look into how they can potentially share documents (such as the asset map) across the committee. Google Docs may be an option.

NLAPH Updates- We are continuing to screen and refer patients for health-related social needs at 2 WIC clinics and our Specialty Care clinic. We have two staff currently doing the screening and will be continuing this effort through the end of December. As of right now, we do not have a next step in terms of how we want to move forward or expand this project. We have learned a lot over the last year and feel prepared to implement the system elsewhere when the time and setting is right.

Other

- **All4HealthFL updates-** No major updates. Next meeting is November 14th. Colleen will check with Lisa on distributing a draft of the HCI report.



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Next meeting- The group determined December 6th would work for the next meeting. The suggestion was made to include coffee and pastries and a little bit of time to socialize and team-build.

Adjourn



Healthy Hillsborough Steering Committee Meeting
DOH-Hillsborough Kelton Community Room
4704 W Montgomery Ave, Tampa, FL 33616
December 6, 2019 9:00 a.m. – 11:00 a.m.



Notes

Purpose: *To develop action plans for CHA / CHNA collaborative priorities.*

Topic	Lead
Action Items Arising from this meeting <ul style="list-style-type: none"> • All members should send out the Navigator Survey again to anyone in their network that is involved in navigation/care-coordination/case management. • Grace will send the updated results from the navigator survey as soon as she receives them. • Allie will invite Sarah Combs, Ernest Coney and Matt Spence to the next Steering Committee meeting. 	
Networking breakfast. In attendance: Kimberly Williams (AdventHealth), Jenna Davis (Moffitt), Stephanie Sambatakos (J.H. All Children's), Colleen Mangan & Vashti Ciceron (BayCare), Allison Nguyen, Dr. Ayesha Johnson & Grace Liggett (DOH-Hillsborough), Melissa Garitta (Tampa Family Health Centers). Call-In: Tamika Powe (TGH).	All
Welcome and introductions	Dr. Johnson
Healthy Hillsborough <ul style="list-style-type: none"> • Priorities & CHIP Action Planning ❖ Action planning process <ul style="list-style-type: none"> ▪ Feedback from navigator survey: The navigator survey was sent out to navigators in each agency. The most recent results show only 4 completed surveys. Steering Committee members should send out the survey again to the supervisors of navigators in their agency and network. Expand recipients to include Care Coordinators, Case Workers, etc. We will leave the survey open through January 10th. Reminder e-mails to complete the survey can be sent out January 3rd. ▪ Feedback from contacting Tampa Bay Network to End Hunger: Allie and Grace had scheduled a meeting with the Chair of TBNEH, but it had to be rescheduled for early January. Allie and Grace did meet with Dr. Roberta Baer at USF-Anthropology about her work with food insecurity 	Allison Nguyen



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December 6, 2019 9:00 a.m. – 11:00 a.m.



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<p>in low-income and refugee communities. The findings of her research include the recommendation that to fix food insecurity we must address poverty, employment, and affordable housing. This has been evidenced by other research and is a direction DOH is interested in pursuing in our CHIP. DOH Hillsborough has partners who are working on housing and jobs and will invite Ernest Coney from CDC-East Tampa to our next meeting to talk about the work being done in this area. Grace and Allie are planning to meet with Dr. Himmelgreen December 18, who is connected with Feeding Tampa Bay. Melissa shared that there are important food insecurity initiatives coming to fruition at TFHC, including a garden on-site at the Osborne location, where clients can learn about healthy eating and gardening. TFHC is also working on equipping locations with food pantries, and clients with prescriptions for food. Colleen shared that BayCare is currently implementing a food insecurity screening and referral system (including a three-day supply of emergency food for those being discharged from inpatient care) in their locations. CMS is piloting housing reimbursements in several sites around Florida, and Grace and Colleen will investigate the status of these pilots and opportunities for inclusion. Vashti shared that BayCare partners with a food co-op in the Bloomingdale area to provide clients of the Healthy Hub with discounted fresh produce. Kimberly shared that AdventHealth has a Food is Health program which includes work with the Harvest Hope community space and education for leaders in agencies. The group agreed that a combination approach that includes an upstream initiative (such as working on housing, policy, etc.) and a direct-services initiative (such as food pantries in clinical settings) is a good direction for the CHIP. Allie will invite Ernest Coney (CDC) and Matt Spence (Feeding Tampa Bay) to our next Steering Committee to help drive our plan for this focus area.</p>	
<p>All4HealthFL Updates: The four-county collaborative working to align action plans on Behavioral Health is in the formative stages of putting together an action plan involving Mental Health First Aid Training. BayCare is currently coordinating training for parole officers.</p>	<p>All</p>



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Kimberly is working with NAMI representatives in various counties to coordinate trainings and explore resources for behavioral health services.	
NLAPH Updates: The official NLAPH program year ends on December 31. We are still screening and referring clients in three of our clinics for health-related social needs. We can share a final report with the Steering Committee. We will be conducting focus groups with clients and clinic staff to learn more about this process. We have no immediate plans for introducing the system in a new environment but will be looking for opportunities to do so in 2020.	Grace Liggett
Report Updates: The HCI reports will be ready soon and will be hospital-specific, but with county data. The report can be used for individual agencies' plans. Please contact Lisa if you need portions of the report in the immediate future. DOH-Hillsborough is working on their CHA, which will be reviewed by internal staff across the agency and will be ready by early spring of 2020. The CHIP will be ready by March 31, 2020.	
Next meeting Next meeting will be January 17, from 9am-11am, and every third Friday of the following months.	Grace Liggett
Adjourn	



Healthy Hillsborough Steering Committee Meeting
DOH-Hillsborough Kelson Community Room
4704 W Montgomery Ave, Tampa, FL 33616
January 17, 2020 9:00 a.m. – 11:15 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
<p>Action Items Arising from this meeting</p> <ul style="list-style-type: none"> • Dr. Johnson will send around an e-mail to invite resource navigators to attend the February Steering Committee meeting. • All should send this invitation to appropriate community navigators and let Dr. Johnson know who has accepted so they can be included on next meeting's agenda. • Grace will send Navigator Survey results to the Steering Committee. • Caitlyn Peacock (TBNEH) will send her report on food system policies to the group for review before the next meeting. • Harold Jackson will let us know if Tampa Family can host February's (2/21) meeting. 	
<p>In attendance:</p> <p>Jenna Davis (Moffitt), Vashti Ciceron (BayCare), Dr. Leslene Gordon, Allison Nguyen, Dr. Ayesha Johnson & Grace Liggett (DOH-Hillsborough), Harold Jackson (Tampa Family Health Centers), Tamika Powe (TGH), Michelle Slawinski and Kristina Svatos (USF MPH Students).</p> <p>Guests: Sarah Combs (UACDC), Ronda Watts (East Tampa CDC), Matt Spence (Feeding Tampa Bay), Caitlyn Peacock (TBNEH)</p>	All
<p>Welcome and introductions</p>	Dr. Gordon
<p>Community Partner Presentations</p> <p>Partners were invited to share their organizations' work on upstream factors related to food insecurity to help the Steering Committee develop the CHIP action plan for Exercise, Nutrition & Weight.</p> <ul style="list-style-type: none"> • Sarah Combs (UACDC): Shared the upcoming music festival event designed to foster community and change negative perceptions of the area. Described UACDC's ground-up community-focused development projects, including a workforce development program, affordable housing initiatives, both included in the Neighborhood Transformation Strategy (2018), a holistic approach to development. S. Combs highlighted the Block by Block program, Attainable Housing program for single moms, and cognitive-behavioral therapy groups for moms that meet at the park. S. Combs emphasized the importance of 	Guests



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DOH-Hillsborough Kelton Community Room
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January 17, 2020 9:00 a.m. – 11:15 a.m.



Notes

<p>economic development programs being rooted in what the community needs and in the best interest of current residents and the importance of pushing boundaries in what is possible.</p> <ul style="list-style-type: none"> • Ronda Watts (East Tampa CDC): Presented information on the programs within the East Tampa CDC, including workforce development programs and job placements, wrap-around services for program participants (e.g. case mgt., transportation), housing counselling, and real estate development (both residential and commercial). • Matt Spence (Feeding Tampa Bay): Presented information on programs including workforce development "Fresh Force" (which includes soft skills training and pays a wage during the program), ENERGIZE, a nutrition education program that includes education in schools, cooking demos during food distributions, medically-tailored meal pilot project, ER food distribution, food pharmacies, and "nudges" (designed to encourage small changes in health-related behaviors such as choosing healthy grocery items). • Caitlyn Peacock (TBNEH): Presented information on the interactive planning tool "Hunger Map," the Break Spot (bringing meals to kids during summer), and the Alternative Breakfast Program, and described the TBNEH's goal to look at hunger as a product of multiple factors, with a focus on understanding and improving the local food system. 	
<p>CHIP Action Planning: S. Combs and R. Watts had to leave the meeting. M. Spence and C. Peacock stayed and participated in the Exercise, Nutrition & Weight action planning.</p> <ul style="list-style-type: none"> ❖ Exercise, Nutrition & Weight <ul style="list-style-type: none"> ▪ Update Action Plan: C. Peacock recommended investigating food system policies, such as the regulations on whether grocers and other food vendors can purchase produce from community/local gardens. She volunteered to develop a report on what policies are currently in place in this regard. M. Spence recommended developing a policy proposal that would incentivize state employees to eat well. Both were added as potential areas of focus for the action plan. ❖ Access to Care <ul style="list-style-type: none"> ▪ Feedback from navigator survey: The group reviewed the results and summary of findings from the recent survey sent to navigators. There were 35 responses. Many focused on the specific resources missing in the community. Many also mentioned the need for better systems to find resources and navigate people to 	



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DOH-Hillsborough Kelton Community Room
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January 17, 2020 9:00 a.m. – 11:15 a.m.



Notes

<p>services. Some mentioned the need for a network of navigators. Most responded that such a network would be helpful.</p> <ul style="list-style-type: none"> ▪ Update Action Plan: The group discussed what is currently available in terms of up-to-date, accessible sources of information on community resources and services. This included national services such as Aunt Bertha, which can be purchased by organizations to allow for data collection on referrals. There is also a new network for referrals called Unite Us, which the Crisis Center is promoting. Both systems have challenges in terms of keeping the information from resources up to date and accurate and also in terms of being "user friendly" for the average community member. The group brainstormed ways the Steering Committee could support improving or coordinating these systems, but determined it would be best to invite the experts working in the navigation field to share their ideas at our next meeting. The navigators will be invited to our February meeting, and will be asked specifically to come with an idea or two on what actions could be taken to improve the quality of their services in the community. Dr. Johnson will draft an e-mail that can be used to reach out to each organizations' contacts in this area. The results of the navigator survey will be included in this e-mail. 	
<p>All4HealthFL Updates- No updates. Action planning for Behavioral Health is continuing (with a focus on Mental Health First Aid Training) and the next meeting is Friday, January 24th.</p>	All
<p>Next meeting- There is a room scheduling conflict for our next meeting date/time at Kelton. Harold offered to check if the meeting can be held at the new TFHC on Hillsborough.</p>	Grace Liggett
<p>Adjourn – Meeting was adjourned at 11:20 A.M.</p>	



Healthy Hillsborough Steering Committee Meeting
Tampa Family Health Centers
12085 W Hillsborough Ave, Tampa, FL 33635
February 21, 2020 9:00 a.m. – 11:00 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic	Lead
Action Items Arising from this meeting <ul style="list-style-type: none"> • Dr. Johnson will <ul style="list-style-type: none"> ○ update the action plans to reflect activities / ideas that were discussed. ○ Send out the link for the Poverty Simulation exercise ○ Send out a doodle poll to see which meeting dates are best for everyone on the committee. 	
In attendance: Jenna Davis (Moffitt), Colleen Mangan (BayCare), Allison Nguyen, Dr. Ayesha Johnson (DOH-Hillsborough), Harold Jackson (Tampa Family Health Centers), Sherri Gay (Suncoast Community Health Centers), Kimberly Williams (AdventHealth). Guests: Mireya Renaud (BayCare), Melanie Hall (Family Healthcare Foundation), Derek Waters (Crisis Center of Tampa Bay)	All
Welcome and introductions	Dr. Johnson
Community Partner Presentations Partners were invited to share their organizations' work on upstream factors help the Steering Committee develop the CHIP work on implementation plans for Access to Health Services. <ul style="list-style-type: none"> • Melanie Hall (The Family Healthcare Foundation): Presented information on The Family Healthcare Foundation is a 501 (c)(3) organization aimed at 	Guests



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Tampa Family Health Centers
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Notes

<p>ensuring access in care. They have various sources of funding. They cover the same four counties as All4HealthFL. They meet quarterly with navigators to share best practices, coordinate for open enrollment, share information on the kid care grant etc. They assist persons with program enrollment and they do patient referrals. Their Ask: Helping them to identify new audiences to share info with. A conference could work as a supplement to one of the existing Covering Tampa Bay meetings.</p> <ul style="list-style-type: none"> • Colleen Mangan, Mireya Renaud (BayCare): Presented information on Aunt Bertha, as resource referral website. They are working to use screening tools to then use Aunt Bertha to connect persons and make the referral from that platform while patient is in the emergency room or other visit encounter. No ask at this time. • Derek Waters (Crisis Center of Tampa Bay): Presented information on the programs that are operated by the Crisis Center: Social Enterprise, Transcare – Baker Act transports, Trauma center, and Veterans Initiative. Their ask Helping to update their database. While care coordinators can refer clients to any resource that they are aware of, their intervention specialists can only refer from their database. 	
<p>CHIP Action Planning:</p> <ul style="list-style-type: none"> ❖ Exercise, Nutrition & Weight <ul style="list-style-type: none"> ▪ No Updates. ❖ Access to Health Services <ul style="list-style-type: none"> ▪ Group may partner with Covering Tampa Bay to have an annual community resource conference / information session. ▪ Partnering with 211 to update their database. 	
<p>All4HealthFL Updates-</p> <ul style="list-style-type: none"> • Mental Health First Aid trainings for parole officers in Tampa have been scheduled. 	<p align="center">All</p>



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Tampa Family Health Centers
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Notes

<ul style="list-style-type: none"> • HART reached out. They are interested in having their bus drivers trained. • Website to be launched in March. 	
<p>Other-</p> <ul style="list-style-type: none"> • CHA Data Use: If DOH participates in data collection. A request must be submitted to DOH's IRB for data sharing. • Census 2020 Activities: Very important activity for community. Tamika (not present) may send out follow up information on how organizations can participate in promoting activities. There are less persons going door-to-door so there is a need for online support where persons can complete the census. E.g. having a kiosk where persons can complete the questionnaire, providing information. Melanie Hall provided fliers for community members with Census information. Contact her for copies to distribute at your location/community events. • Poverty simulation exercise: Health Council of West Central Florida, along with partner organizations, is conducting a Poverty Simulation Exercise. An interactive immersion designed to help people to understand what it is like to live in poverty. Kimberly will send the flyer with more information to Dr. Johnson who will then send it out to the group. 	
<p>Next meeting- This meeting day does not work the best for some of us. Dr. Johnson will send out a doodle to find another day that works better.</p>	<p>Dr. Johnson</p>
<p>Adjourn – Meeting was adjourned at 11:00 A.M.</p>	



Healthy Hillsborough Steering Committee Meeting
Skype
May 5, 2020 9:00 a.m. – 11:00 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic
<p>Action Items arising from this meeting:</p> <p>Colleen</p> <ul style="list-style-type: none"> Send out food insecurity data from CHA <p>Tamika</p> <ul style="list-style-type: none"> Get neighborhood group contacts <p>Jenna</p> <ul style="list-style-type: none"> Reach out to Moffitt case management/social workers on food insecurity <p>All</p> <ul style="list-style-type: none"> Consider ways to include community members Consider re-interviewing key informants
<p>Welcome and introductions: Colleen Mangan, Vashti Ciceron (BayCare); Jenna Davis (Moffitt); Amber Windsor-Hardy (AdventHealth); Dr. Johnson, Allison Nguyen, Grace Liggett (DOH); Tamika Powe (TGH)</p>
<p>Roundtable updates- COVID19</p> <p>Amber (AdventHealth)- Capability to do testing in hospitals; restricting visitors; beginning elective services 5/11; team has created a COVID19 resource list; will share with All4HealthFL; 4 new hires.</p> <p>Tamika (TGH) - Elective surgeries resume 5/14; restricted visitors; testing onsite at TGH and 3 TGH Fast Track locations and at home care; have a COVID19 resource list.</p> <p>Jenna (Moffitt)- Cancer screenings starting up again this week; admin staff WFH till June 1.</p> <p>Colleen (BayCare)- Testing sites in each county- Hillsborough is through Raymond James Stadium; elective procedures began yesterday; antibody testing begins soon; COVID19 resources on organizational sites need to be included on All4HealthFL website.</p> <p>Dr. Johnson (DOH): Testing in Tapa and drive-in testing in Ruskin, now operated by county; employees screened before entering building; OHE staff pulled into Epi work following up with clients; many staff WFH.</p>



Healthy Hillsborough Steering Committee Meeting
Skype
May 5, 2020 9:00 a.m. – 11:00 a.m.



Notes

CHIP Action Planning:

Exercise, Nutrition & Weight- We reached out to the community to find out what is already happening and what should be done, and invited several partners to our last meeting. [Recap of feedback]. We reached out to M. Spence (Feeding Tampa Bay) again recently and he recommended a policy that requires providers to use the 2-question food insecurity screening tool. Determine Exercise, Nutrition & Weight implementation plan goals: How do we move this along? Goals?

- ❖ Colleen reports BayCare is moving to turn on food insecurity screener and referral process for inpatient patients at hospital in Polk, with additional data/follow-up with patients. We could count hospitals in the county that use food insecurity screening in the CHIP. Logistics are still being worked out for the initial pilot project, but it would hopefully expand into other hospitals. BayCare also has a Mobile Market at the Bloomingdale Health Hub, still in progress.
- ❖ Allie reports DOH is hoping to restart social-needs screening and referral system in clinics once COVID19 situation is more settled. We could consider looking at additional private practice settings (maybe through Healthy Start or Prenatal Providers), especially for high-need populations.
- ❖ Tamika reports at TGH there is a food insecurity screening at many clinics. TGH has YMCA Veggie Van out and is getting ready to launch Food Rx. First step is to assess what is already happening in your organization and then look at how to evaluate the process. Then move into beyond our organization.
- ❖ Amber reports at AdventHealth there is a conversation with leadership about providing food prescriptions for health. Currently have Food is Health program, which is on hold. Considering incorporating 2-3 question screening for class participants.
- ❖ Jenna will check with social workers at Moffitt to see what is being done in food security.
- ❖ Group should check with Feeding Tampa Bay on what data they collect in terms of follow up and also ZIP codes within Hillsborough (to identify the highest need) and changes over time. CHA data includes food insecurity data by ZIP code. Colleen will send this data around.
- ❖ Broad goal: Have a policy that requires providers to use the two-question food insecurity screen and a referral system. 1. Assess what is already happening in respective organizations. 2). Look at how to expand and evaluate the process. 3) Ask external clinical settings to implement the screening and referral.
- ❖ Build in steps for evaluation so that we can take what we learn and present it to others. Evaluation should include screening info, readmissions, follow-up metrics. Potentially we could standardize this.

Access to Health Services: Recap of Community Partner Presentations. Melanie Hall (The Family Healthcare Foundation): Helping to identify new audiences to share info with. A conference could



Healthy Hillsborough Steering Committee Meeting
Skype
May 5, 2020 9:00 a.m. – 11:00 a.m.



Notes

work as a supplement to one of the existing Covering Tampa Bay meetings. Derek Waters (Crisis Center of Tampa Bay): Helping to update their database.

Determine Access to Health Services implementation plan goals: Colleen mentioned the idea of re-interviewing key-informants on current or emerging needs in light of COVID19; will discuss next week at All4HealthFL.

- ❖ At AdventHealth there is Care360 case management; Amber is working on strengthening relationships with leadership team in that department. At DOH we have used 211 because we have partnership with Crisis Center. AuntBertha has system of updates and is in contact with 211; may be room for additional collaboration between systems. Can we meet people outside of the health system and connect them to care? Maybe bringing healthcare referrals into community settings. Track where we are able to bring information to. Develop list of community events and commit to having a resource navigator with a mobile device to navigate to services on-site.
- ❖ Broad goal: Promote and support services that connect community members with health and social services. Track community events where partners are bringing resource navigators. Connecting with Melanie Hall's group. Support collaboration between different social need referral systems and updating community resources.

- Discussion:
 - Meeting schedule / Implementation Plan Monitoring: Monthly meetings are helpful to stay in touch. Do we want to split into two action groups or stay together? Group determined we would meet together on all plans. Monthly Skype meetings.
 - How to include community members in our work- Goal is to include feedback from community members in HOW we address community priorities. COVID19 has shown us how virtual participation is feasible. We could identify specific community members that may be interested in this work. We could do an annual meeting where we bring community members in to help review the CHIP and CHA together. We could reach out and find community members who are interested in serving through broad participation. Goal- Develop plan for community member participation. Reach out to partners who do community engagement well. Bring ideas to next meeting.

All4HealthFL Updates: Will consider communicating again with key informants and discuss at meeting next week. Send additional contacts to Colleen or Ayesha to add to list serve. Anyone else who wants to learn how to add info to website can be trained.



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Other: Allie announces that Dr. Johnson was promoted to a new position in DOH- Supervisor for Family Planning and Dental. Soon she will be stepping down from her CHA/CHIP duties, once we can find someone to fill the position.

Next meeting: June 2, 2020 via Skype



Healthy Hillsborough Steering Committee Meeting
Skype
June 2, 2020 9:00 a.m. – 11:00 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

<p>Action Items Arising from this meeting:</p> <ul style="list-style-type: none"> • All will report back on details of process for screening for food insecurity in organization currently and the outcome measures that are tracked. • DOH will engage Family Healthcare Foundation about training for Access to Care plan before next meeting. • DOH will reach out to 211 to learn more about their integration with Unite Us.
Topic
<p>In attendance: Colleen Mangan & Vashti Ciceron (BayCare), Jenna Davis (Moffit), Harold Jackson (Tampa Family Health Centers), Sherri Gay (Suncoast), Tamika Powe (TGH), Amber Windsor-Hardy (AdventHealth), Dr. Ayesha Johnson, Allison Nguyen & Grace Liggett (DOH-Hillsborough)</p>
<p>Review of Action Items arising from last meeting: All members were to find out whether their organizations are currently using the 2-question food insecurity screener.</p>
<p>CHIP Action Planning:</p> <p>Exercise, Nutrition & Weight</p> <p><u>BayCare:</u> Going to be implementing 2 question food insecurity screener ASAP; finalizing workflow within organization; will be piloting in Polk County; ensuring 3-day supply of emergency food for those who need immediate food; after pilot, will be able to put it into Cerna and track patients over time to see if it helps health outcomes/ED use. Working with Feeding Tampa Bay, who is very busy right now. BayCare is also giving out local resources to pantries and other organizations to patients who are screened with food insecurity. Program with Food RX is looking to implement screener at primary care level, beginning in Valrico area. Still in the works.</p> <p><u>Moffit:</u> Jenna will follow up with Moffitt’s social work team and report back next meeting.</p> <p><u>Suncoast:</u> Sherri will let us know more at next meeting. Currently is doing some level of screening at Suncoast, usually the patient will approach staff to ask if they can apply for SNAP or if staff can connect them to food resources. Not sure if there is a formal process, but will check back.</p> <p><u>TFHC:</u> Was ready to implement food insecurity screening along with community pantry and gardens. Had to put much of this on hold when COVID began. Will bring back more details on the process and progress at TFHC.</p>



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Notes

AdventHealth: Currently not using 2 question screener but organization will be looking to see if this is possible in inpatient and outpatient services.

All will report back on details of process for screening for food insecurity in organization currently and the outcome measures that are tracked.

We will then look at whether we want to expand or change current processes. We will also look at recommendations for policies. Collecting data and evaluating progress is important to supporting policy changes.

Access to Health Services

Goal is to promote and support services that connect community members with social and community services. We have surveyed navigators, summarized results, etc. Navigators felt it would be helpful if they had one place to go for resources. Also discussed collaborating between resources systems and updating resource systems.

Jenna reports that Moffitt Invited Melanie Hall to present at Moffitt and help outreach team learn more about what is available for community members. This training could be added for other organizations. Arrange navigator meetings. Quarterly, virtual call. The training at Moffitt was geared towards organizations to help enroll community members into various services (Medicaid, HCHCP, Marketplace). We could expand beyond healthcare providers/ community resource navigators to include other partners (faith communities, businesses, etc.). Be mindful of Melanie’s needs.

Colleen (BayCare) is still waiting to implement Aunt Bertha due to changes from COVID.

Unclear whether 211 and Unite Us are integrated- DOH will reach out to Crisis Center to see. DOH had issues with legal process with Unite Us. BayCare is working on closed-loop referral system through Aunt Bertha. We will delay until later in the summer so Grisel can take this on.

Community Engagement in CHIP Action Planning

How to get more community participation in action planning? Perhaps have a standing community-member position. Could include them in the workgroups for our action planning. Working on providing stipends to community members?

Meeting logistics... Who to invite? Platform? Days/times? Recruitment?

All should brainstorm... What do we want from community members’ participation? Ongoing focus groups rather than meetings, but with the invitation to participate in meetings?

All4HealthFL Updates:



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Notes

Reconnecting with Key Informant Interviews to find out the current challenges introduced by COVID19 in their communities. Determine any changes needed to be made to CHIP. Subgroup is meeting to put together questions and contacts. Intending to send out survey mid-June. Grace was elected as Co-Chair for DOH with Colleen as hospital Co-Chair. We will be presenting at TBHC meeting July 9 (12pm-1pm) to showcase the collaborative and the website. We will be first in a series of partners presenting on their work and looking for further collaborations. Break-out session will include focus groups using the websites to support conversations on what is happening due to COVID19 (a huge force of change). Please attend if you can! Will share info as it circulates. We will bring the focus group findings back to All4HealthFL and HH to adapt plans if needed.

Next meeting: July 7, 2020, 9am (via Skype)

Adjourn



Healthy Hillsborough Steering Committee Meeting
 Call-in number: 888-585-9008
 Conference room: 663-608-948
 July 7, 2020 9:00 a.m. – 11:00 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic
<p>In attendance: Melanie Hall (guest from Family Healthcare Foundation), Grisel Cisneros (DOH), Dr. Ayesha Johnson (DOH), Grace Liggett (DOH), Dr. Leslene Gordon (DOH), Allison Nguyen (DOH), Jenna Davis (Moffitt), Tamika Powe (TGH), Colleen Mangan (BayCare), Vashti Ciceron (BayCare), Harold Jackson (Tampa Family Health Center), Joshua (Tampa Family Health Centers), and Amber Windsor-Hardy (AdventHealth),</p>
<p>Action Items arising from last meeting:</p> <p>DOH</p> <ul style="list-style-type: none"> • DOH will revise SMART objectives for Access to Care and Exercise, Nutrition & Weight Action Plans and send to the committee as a draft to be reviewed before being finalized. • Grace will send invitation to register for the All4HealthFL presentation during the Tampa Bay Healthcare Collaborative Lunch & Learn July 9. <p>All</p> <ul style="list-style-type: none"> • Inquire on details of process for screening for food insecurity in organization currently, including which screening tool is used, along with the outcome measures that are tracked. • Review Action Plan drafts when sent by DOH and provide feedback.
<p>CHIP Action Planning:</p> <ul style="list-style-type: none"> ❖ <u>Access to Health Services</u> <ul style="list-style-type: none"> • Melanie Hall from Family Healthcare Foundations: Delivers training on Navigating Healthcare System in Hillsborough County- learn to navigate Medicaid, KidsCare, Shared Cost Medicaid Program, Health Insurance Marketplace, HCHP. Trainings provided ongoing, recently developed online trainings using Google Hangouts, Zoom, etc. 1-hour long plus questions. Builds capacity in community for connecting people to care. Funding through Children’s Board of Hillsborough County. Happy to expand trainings into Steering Committee. All are invited to join Covering Tampa Bay Coalition to receive updates. Available as-needed for trainings. Ongoing team meetings. Can provide training for 10-300 people. We could include a training announcement in our community newsletter. Melanie will send blurb and her contact info on to the group. At this time a group gathering is not worth considering due to COVID. • Melanie reports that due to COVID, new access to care issues are on the radar: 1) People are going back and forth between eligibility of different programs, cannot be dual-enrolled, waiting for next program (gap) 2) kids don’t move through Kids Care program as smoothly as we hoped 3) The “cliff families” fall off eligibility when they hit 200% of FPL and they lose the subsidies that reduced their Florida Kid Care



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- DOH will revise SMART objective and send to the committee as a draft to be reviewed before being finalized.

❖ Exercise, Nutrition & Weight

Screening for Food Insecurity Updates:

- Moffitt- Jenna is waiting for response from social work department
- AdventHealth- 360 Transition Specialists ask patients SDOH screening and follow up to connect to care; looking at differences in clinical care; medication adherence; partner with Door Dash; waiting to get actual food insecurity questions from Care360 team next week.
- TGH- Patients who come through ER and on the floor in primary care are screened for food insecurity and SDOH, partner with Feeding Tampa Bay for Food Prescription and YMCA Veggie Van for patients identified as food insecure.
- BayCare- Piloting emergency food service program in Polk using 2 item food insecurity screening tool. Working through process to involve care coordination team. Only using for inpatients with diabetes or CHS; if they screen positive, the care coordination team will talk with them and provide emergency food bag and resources for continual access. Still working on Bloomingdale Project to have FTB partner, screen for food insecurity, some would be referred to this program for voucher for fresh produce.
- TFHC- Use 2 question screening tool and were poised to open food pantry before COVID19; awaiting plans to proceed.
- DOH- Hoping to implement 17-item social needs screener in telehealth visits for some of the clinics; screener includes food insecurity questions (2 item FDA).
- DOH will revise SMART objective and send to the committee as a draft to be reviewed before being finalized.

All4HealthFL Updates: Currently receiving results from the Key Informant Interviews; great representation across all 4 counties. Survey will stay open through the end of July. Colleen and Grace will be presenting on All4HealthFL's work and the website during a "Lunch & Learn Member Spotlight" for the Tampa Bay Healthcare Collaborative July 9th at noon. Register if you want to attend!

Roundtable Updates

Dr. Johnson is leaving for a faculty position at USF. TFHC working on immunizations for students including 2 Saturdays, doing many appointments telehealth; would accept donations for supplies (offered by Colleen). Jenna is transitioning to a new role at Moffitt in the next few months, more details TBA.



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Notes

Next meeting: August 4, 2020 (via Skype)

Adjourn



Healthy Hillsborough Steering Committee Meeting
Call-in number: 888-585-9008
Conference room: 663-608-948
August 4, 2020 9:00 a.m. – 11:00 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic
<p>In attendance: Grisel Cisneros, Allison Nguyen & Grace Liggett (DOH); Tamika Powe (TGH), Vasthi Ciceron & Colleen Mangan (BayCare) Harold Jackson (Tampa Family Health Center), Kimberly Williams (AdventHealth), Jenna Davis (Moffitt), Stephanie Sambatakos (All Children's)</p>
<p>Review of Action Items Arising From This Meeting:</p> <ul style="list-style-type: none"> • DOH will distribute MS Forms to collect baseline data for SMART objectives • DOH will send link to the Health Equity Video and Profile • Colleen will send link to the All4HealthFL presentation video
<p>Review of Action Items arising from last meeting:</p> <p>DOH</p> <ul style="list-style-type: none"> • Will reach out to 211 to learn more about their integration with Unite Us.- Grace is following up on this item. • DOH will revise SMART objective and send to the Committee to be reviewed before finalizing- DOH sent out action plans to the group; we will review together. <p>All</p> <ul style="list-style-type: none"> • Organizations will update on food insecurity screening in organizations: <ul style="list-style-type: none"> • Jenna- Moffitt social work team does not use a food insecurity questionnaire; they have a psycho/social assessment; if food insecurity emerges individually, they will find resources. • Kimberly- AdventHealth's Care360 team asks a series of food insecurity questions to all patients on discharge from hospital. • Stephanie- All Children's has recently implemented the USDA 2 question food insecurity screening in ED; data entered into EMR. • Harold- TFHC uses the USDA food insecurity screening and connects clients to food pantries, including the food pantry at the Fletcher location. • Grisel- DOH has created a survey via MS Forms to collect data on which organizations use a food insecurity screening system to help track progress on the CHIP objective; Data will go into an Excel spreadsheet.



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Call-in number: 888-585-9008
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August 4, 2020 9:00 a.m. – 11:00 a.m.



Notes

CHIP Action Planning:

❖ **Access to Health Services**

- The group discussed sending out a survey to all Healthy Hillsborough partners to assess current navigation trainings.
- All approved the revised objective. DOH will send MS Form to establish baseline; then the group can determine annual targets.

❖ **Exercise, Nutrition & Weight**

- All approved the revised objectives. DOH will send MS Form to establish baseline; then the group can determine annual targets.
- Allie explained Objective #2, in which DOH will implement a social needs screening and referral system into their clinics. This was originally developed when Dr. Gordon and Grace participated in the NLAPH project, supported by the Steering Committee. Dr. Gordon is currently working with leadership to determine how to continue this initiative forward using a virtual platform due to COVID19.

❖ **Community Engagement**

- The group discussed how to engage community members in the Action Plans.
 - Kimberly discussed bringing lay community members to the table and offering incentives- which do not have to be monetary but could instead be a form of recognition such as a catchy title like "Community Ambassador" or the chance to be featured in DOH newsletter.
 - Stephanie described All Children's social media which features "Member Monday" spotlights on community members engaged in their work.
 - How would we recruit? Previously discussed that FQHC partners might identify patients who could be involved.
 - Should consider both ongoing presentations and focus groups.
- Discussion on adding new members to Healthy Hillsborough Steering Committee
- Melanie Hall is interested in joining the committee
- Melanie is an integral part of the action plan on Access to Care; could be beneficial in long-term plans as well and all of our work
- All agreed to invite Melanie to join the Steering Committee
- Press release for DOH's CHA has been drafted. DOH was waiting for COVID19 to "phase out" but that is not going to happen soon and the 2019 CHA needs to be released will still relevant. The group approved the press release; Allie will check with DOH's PIO and send out to press when finalized.



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August 4, 2020 9:00 a.m. – 11:00 a.m.



Notes

All4HealthFL Updates

- Colleen and Grace presented on All4HealthFL's work and website at the Member Spotlight Meeting for the Tampa Bay Healthcare Collaborative. The website was very well received. Members should continue to promote the website in meetings and other circles.
- Visit the website to see the Hillsborough Health Equity Video developed by DOH "Good Health Should be an Option for Everyone" – a primer on health equity grounded in local data. The accompanying profile, which goes into more depth and uses data from the CHA, is also now available on DOH's website.
- The All4HealthFL Key Informant Survey – Understanding COVID19 Community Health Needs- has been live for several weeks. We have 77 responses across 4 counties. It will remain open through Friday for anyone who has not yet taken it. Results will be shared soon!

Roundtable Updates

- Grace is leaving DOH in a few weeks to relocate to the Atlanta area for her fiancé's career. She will miss everyone! Find her on LinkedIn or e-mail her to stay in touch: GraceLiggett@gmail.com
- The Hillsborough Health Equity Profile is now available on the DOH website. The profile takes a look at inequities in our county across health and social determinants and includes data from the 2019 CHA. Please view and share!
- Jenna is leaving her current position to take on a new role at Moffitt focusing on inclusion and diversity.
- This weekend TFHC wrapped up a 5-event series for back to school including giving out backpacks and immunizations. The THFC food pantry will be opening in Fletcher location very soon. The THFC West Hillsborough location is now a COVID19 testing site with non-traditional testing hours (Fri PM and Sat AM).

Next meeting: November 3, 2020

- Group determined that quarterly meetings would be appropriate moving forward, with the option to adjust if needed.

Adjourn



Healthy Hillsborough Steering Committee (SC) Meeting
GoTo Meeting: <https://global.gotomeeting.com/join/691225397>
 United States (Toll Free): 1 866 899 4679
 Access Code: 691-225-397
November 3rd, 2020
9:00 a.m. – 11:00 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

Topic
<p>In attendance: Dr. Leslene Gordon, Keli Agrawal, Allison Nguyen & Grisel Cisneros (DOH); Tamika Powe (TGH), Vasthi Ciceron & Colleen Mangan (BayCare) Harold Jackson (Tampa Family Health Center), Amber Windsor-Hardy (AdventHealth), Melanie Hall (Family Healthcare Foundation), Sherri Gay (Suncoast).</p> <p>Review of Action Items arising from last meeting:</p> <ul style="list-style-type: none"> • DOH distributed MS Forms survey to collect baseline data for SMART objectives and received responses from 6/8 organizations. • DOH sent the link to the Health Equity Video and Profile to Steering Committee members on 8/6/20 • Colleen will send link to the All4HealthFL presentation video. <p>CHIP Action Planning:</p> <ul style="list-style-type: none"> • Access to Health Services: A brief discussion on changing the SMART objective to measure number of people trained (instead of trainings offered) was held. The group agreed that using “number of people trained” would be more relevant to advancing the objective. • Exercise, Nutrition & Weight: No action needed, objectives are finalized. • Behavioral Health: No action needed, objectives remain the same. • Community Engagement: An invitation was extended to Matt Spence from Feeding Tampa Bay, but no response was received. The group agreed that Matt Spence may be unavailable due to a full schedule. Harold suggested reaching out to other staff at Feeding Tampa Bay. Grisel will send out a request to all SC members for recommendations to expand membership. <p>CHIP Monitoring Quarter 3: Monitoring tools for each priority area were presented and discussed as a group.</p> <p>Access to Health Services: Melanie Hall inquired about the activity listed as “policy recommendations” under Access to Health Care Services. Dr Gordon explained this activity is kept as a place-holder on action plans as a reminder to address policy recommendations. The recommendations would mostly be internal (within DOH), but may expand to County and State level. The group agreed to develop this activity. Grisel and Melanie Hall will connect for this purpose.</p> <p>Colleen provided an update on partnership with Aunt Bertha referral system. They are still moving forward but are not there yet. This would be an internal decision at BayCare. Lisa Bell has attended meetings, but there is no approval yet. The intent is to open the Aunt Bertha referral platform through BayCare’s health record. It has been a slow process that depends on the integration of Aunt Bertha with the Cerner system. Vasthi added that 2020 was the planning phase and they are still on schedule to launch in 2021. The group agreed that once Aunt Bertha is in use at BayCare, it would be valuable to present to the SC how it is being used and how it is working out in the community. Dr Gordon inquired whether Aunt Bertha would be available to other partners, or the ability to refer one to another. Sherri has a call with Aunt Bertha today and invited all SC members to submit questions she could address at this meeting. This item will be added to our next meeting.</p>



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Exercise, Nutrition & Weight: The MHFA inventory will be re-visited to ensure it is updated. Allie has the original version and will send to Grisel to share at the All4HealthFL Outcomes workgroup. The group addressed new possibilities for document sharing with options that have become available as a result of COVID restrictions. The group discussed the use of Dropbox and Teams. Tamika said TGH uses Dropbox for PHI. Allie added that DOH can access documents but unable to initiate sharing. Amber and Vasthi will liaise on document sharing and debrief at the next SC meeting.

Health Literacy: This was a carryover from the previous CHIP cycle. Although mostly completed, the group reviewed the progress notes. The results from a 6-8 week pilot on youth health literacy conducted at the area CDC will be shared by Allie with all SC members.

CHIP Revisions:

The addition of an alignment chart for Healthy People 2030 objectives with CHIP priority areas was briefly presented to the group. Colleen suggested the approval of this addition and the group agreed. DOH will proceed to include in revised CHIP and the chart will be sent by Grisel to SC members.

All4HealthFL Updates:

Colleen presented the findings of the COVID Kill survey results to the group. Results for all 4 counties were presented, with special attention to Hillsborough county. This 10-question survey was answered by community leaders, particularly those serving underrepresented communities. It addressed what has changed due to COVID and what are the current issues. Dr. Gordon said the results from this survey were important to confirm our priorities. Harold congratulated Colleen and her team on their valuable work that aligns well with work being done at the County and State level. The group agreed this survey presents clear-cut findings for our work as a collaborative. Slides presented by Colleen will be shared with SC members. Allie will share the link to an affordable housing survey from Hillsborough County.

Roundtable Updates:

Tampa Family Health Center: Facility on Nebraska Ave is near completion and construction of new facility will begin late Nov/early Dec, leading to 4 facilities in the University area. The program at the Fletcher location, where they can shop for food and receive health screenings, was launched with 30 patients. Additionally, an app for Tampa Family was launched.

Family Healthcare Foundation: Melanie reminded everyone that open enrollment begins Nov 1 and will share a directory of partners that may help people connect with organizations to help them navigate the 102 plans available. The directory includes partners in the 4 counties that address open enrollment, special enrollment, qualifying events and virtual assistance.

DOH: DOH has applied to the Florida Blue Foundation Train the Trainer grant and will submit an application to the Bureau of Tobacco Free Florida grant later this month.



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BayCare: Preparing to launch a collaborative with Feeding Tampa Bay in Nov, that includes mobile grocery stores in the Valrico area. Participants will be screened for food insecurity and \$25 vouchers to be redeemed on the go-truck will be distributed, SNAP will also be accepted at these mobile units. A food insecurity project is underway with partners including SF Baptist, Polk and Pinellas counties, and St Johns North/South.

TGH: Tamika shared that a mobile specialty clinic for OB patients at risk for diabetes is operating. The YMCA veggie van is available to the community at large every other week. MHFA training to be conducted late Feb. The cancer survivor program (an evidence-based survivorship plan) is also in place. Finally, the global infection disease center is opening very soon.

AdventHealth: Virtual version of produce vendor is available, where participants order online and pick up at drive-thru. MHFA trainings (adult and youth) are available. Partnership with Tampa Bay Bucs for a food drive and for staff/students to receive free flu shots. Additional partnership with AHEC for tobacco screening/referral system was also presented.

Review of Action Items Arising from this Meeting

- All: Provide recommendations to expand membership
- Grisel and Melanie will develop "policy recommendations" on action plan
- Amber and Vasthi will explore document sharing
- Sherri will update group on Aunt Bertha at next meeting
- Grisel will forward Partner Directory, COVID KII survey slides and health literacy youth pilot results to all

Next meeting: February 2nd, 2021, 9 am - 11 am

Adjourn



Healthy Hillsborough Steering Committee Meeting

GoTo Meeting:

United States (Toll Free): 1 866 899 4679

Access Code: 691-225-397

February 2nd, 2021

9:00 a.m. – 11:00 a.m.



Notes

Purpose: To develop action plans for CHA / CHNA collaborative priorities.

In attendance: Dr. Leslene Gordon, Keli Agrawal and Grisel Cisneros (DOH); Vasthi Ciceron and Colleen Mangan (BayCare), Harold Jackson (Tampa Family Health Center), Amber Windsor-Hardy (AdventHealth), Melanie Hall (Family Healthcare Foundation), Sherri Gay (Suncoast), Stephanie Sambatakos (Johns Hopkins)

Review of Action Items arising from last meeting:

- An invitation to all to provide recommendations to expand membership is extended by Grisel.
- Grisel and Melanie will meet in the next quarter to explore "policy recommendations" and present a list of ideas for prioritization at our next meeting.
- Amber and Vasthi explored document sharing and successfully created an MS Teams Channel for the group to share across organizations.
- Sherri informed the group Suncoast's collaboration with Aunt Bertha is on hold for now. She also shared details on an upcoming webinar on Aunt Bertha on Feb 3 for those interested. Grisel will share the link with the committee.
- Grisel sent the Partner Directory, COVID KII survey slides and health literacy youth pilot results to all.

COVID Update: A COVID update was provided to the group by Mike Weise. Testing, caseload, mortality and vaccination in Hillsborough County were addressed. The link to the report put together by Mike's team is available at: <http://hillsborough.floridahealth.gov/programs-and-services/infectious-disease-services/epidemiology/providers.html>

CHIP Action Planning and Monitoring Quarter 3: CHIP monitoring tools were reviewed for the 3 priority areas listed below. The Health Literacy priority area has not changed in the last quarter and will be updated internally at DOH for the next quarter.

Access to Health Services

- **Aunt Bertha:** Colleen informed the group that BayCare is in the final stages of contracting with Aunt Bertha and should launch by the end of Q1 (March). It took longer than expected because it is linked with Cerner and will be used by all providers (mental health, urgent care, etc.) for referrals to community partners. Stephanie, Sherri and Colleen will set up a meeting to discuss the process of using Aunt Bertha. Harold inquired who updates Aunt Bertha and Colleen shared it is done on both ends (organization and platform). Dr. Gordon requested that Colleen keep the group informed of their experience with Aunt Bertha, especially for DOH's Compass program. Updates on Aunt Bertha will be added to the CHIP action plan.
- **Unite Us:** Colleen explored using Unite Us. Dr Gordon shared DOH encountered legal difficulties with their MOU. Sherri shared that they are not moving forward with Unite Us because of the case management requirement. Stephanie stated that they are currently in talks with Unite Us. No changes will be made to the CHIP action plan.
- **211:** Kelli shared that the Compass program has found some resources on are not fully up to date and wait times can be long. Kelli will reach out to Mordecai. The group agreed that Aunt Bertha will not



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Notes

replace 211 and we should continue to work with both. The dates to explore collaboration with 211 will be extended on the CHIP action plan.

- **Scheduling of trainings:** Melanie shared that trainings are currently scheduled on a “per request” basis. The group agreed scheduling should remain as is. No updates will be done to the CHIP action plan.

Exercise, Nutrition & Weight

Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis and Plan, Do, Check, Act (PDCA) for screening and referral services is ongoing. Social Determinants of Health (SDOH) screening started 12/14/20 and will be expanded to additional clinics 2/1/21. Both items have been added to CHIP action plan and Kelli will report on it at our next SC meeting.

Behavioral Health

Number of MHFA training were updated on CHIP action plan. Vasthi will liaise with Dr. Gordon to provide more information on MHFA training options for DOH staff.

CHIP Revisions: Grisel provided a brief update to the group on the revised CHIP being finalized in December 2020. It is now available on DOH’s website alongside the original CHIP. The CHIP annual progress report is due at the end of March and it will be shared with the SC upon completion.

All4HealthFL Updates

A press release on COVID Key Informant Survey was put out. The Collaborative is planning for the hospitals’ CHNA in 2022, using MHFA as a starting point to work together. Colleen also shared that Tampa Bay Community Foundation is conducting an aggressive effort to train 5000 people in MHFA and the Collaborative is ready to support this effort. Next All4HealthFL meeting is 3/11/21.

Roundtable Updates

Tampa Family Health Center: Harold shared that currently 14/15 centers are open and that by end of the current year, 16 centers are expected to be open (this includes their new facility). They are providing COVID testing, vaccination, and Food Rx at their Fletcher location.

Family Healthcare Foundation: Melanie shared that open enrollment period will be re-opened from Feb 15 to May 15 and invited all SC members to share this info with clients who may need assistance with insurance. She also invited everyone to the “Covering Tampa Bay” meeting on Feb 18 from 1 to 3pm, where eligibility requirements and an updated resource list will be provided. Grisel will send details to all SC members.

BayCare: Vasthi shared that the 2nd co-hort for the FoodRx will begin on March 3rd. They are also expanding their work with Feeding Tampa Bay. Additionally, the St Pete free clinic has helped with the flu vaccine and is providing information about the COVID vaccine. Colleen reiterated the launch of the Aunt Bertha collaboration.

AdventHealth: Advent has continued their MHFA training. Amber shared she and other colleagues will be trained in MHFA. They have also continued their system-wide integration with Aunt Bertha. The Food is Health Program has re-started. People are incentivized with credits to shop at the mobile units, which have now added an online pre-order feature.



**Healthy Hillsborough Steering Committee Meeting
GoTo Meeting:**

United States (Toll Free): 1 866 899 4679

Access Code: 691-225-397

February 2nd, 2021

9:00 a.m. – 11:00 a.m.



Notes

Suncoast: No additional updates, other than ongoing collaboration with Family Healthcare Foundation on access to health insurance.

Johns Hopkins: Stephanie shared that she is in a planning phase to reach out to numerous partners and will provide updates at our next meeting.

Review of Action Items Arising from this Meeting

- Links to DOH COVID reports will be provided
- Grisel and Melanie will meet to prioritize a list for policy recommendations and present to the group at next SC meeting
- Amber will add all SC members to MS Teams Channel for future collaboration
- Vasthi will contact Dr. Gordon to discuss MHFA trainings
- Colleen, Stephanie and Sherri will meet to discuss Aunt Bertha experience
- Colleen & Vasthi will share how things are going with Aunt Bertha at next SC meeting
- Kelli will provide update on Compass screenings at next SC meeting

Next meeting: May 4th, 2021, 9 am - 11 am / Adjourn

APPENDIX C: HEALTHY HILLSBOROUGH STEERING COMMITTEE SIGN-IN SHEETS



Healthy Hillsborough Steering Committee Meeting
 DOH-Hillsborough Kelton Community Room
 4704 W Montgomery Ave, Tampa, FL 33616
 November 1, 2019 9:30 A.M. - 11:30 A.M.



Sign-in Sheet

Print Name	Organization	Email Address	Best Phone Contact
Grace Lygett	DOH-Hills	—	—
Jenna Davis	Moffitt	—	—
Ayesha Johnson	DOH-Hills	—	—
Wahne Ciceron	BayCare	—	—
Allie Nguyen	DOH-HILLS		
Leslie Gordan	DOH - Hills		
Kimberly Williams	Advent Health	On Phone	
Tameka Reese	TGH	On Phone	
Colleen Morgan	BayCare		
Stephanie Sambataro	JHACH	SSambatar1@jhm.edu	
Hannah Jacobson	TFHC	on phone	



Healthy Hillsborough Steering Committee Meeting
 DOH-Hillsborough Kellon Community Room
 4704 W Montgomery Ave, Tampa, FL 33616
 December 6, 2019 9:00 A.M. - 11:30 A.M.



Sign-in Sheet

Print Name	Organization	Email Address	Best Phone Contact
Ayesha Johnson	FDOH	on file	on file
Grae Light	FDOH	—	—
Kolleen Mangen	BayCare	on file	on file
Stephanie Sambatakos	SHACT	—	—
Melissa Garita	Tampa Family Health Ctr	Mgarita@HCHC.tampa.org	813-866-0930
Kimberly Williams	AdventHealth WFD	on file	on file ☺
Allie Dugan	FDOH	on file	on file
Jenna Davis	Moffitt	on file	on file
Yasmi Ciceron	BayCare	—	—
Tamika Fowle	TGTH (on phone)	—	—



Healthy Hillsborough Steering Committee Meeting
 DOH-Hillsborough Kelton Community Room
 4704 W Montgomery Ave, Tampa, FL 33616
 January 17, 2020 9:00 A.M. - 11:30 A.M.



Sign-in Sheet

Print Name	Organization	Email Address	Best Phone Contact
Matt Spence	Feeding Tampa Bay	m.spence@feedingtampabay.org	727 600 1206
Sarah Combs	University Area CDC	scombs@usf.edu	813 558 5212
Caityn Peacock	TBNEH	caityn.peacock@networkforfeeding.org	727-488-1860
Michelle Stanwinski	USF	mstanwinski@usf.edu	815-322-3859
Christina Soares	USF	ksvatos@usf.edu	239-777-8033
Grace Liggett	DOH		
Jenna Davis	Moffitt	Jenna.Davis@moffitt.org	813-745-6098
Allison Nguyen	DOH	on file	
Ronda Watts	CDC of Tampa	ronda.watts@cdc.tampabay.org	813-231-4362
Harold Jackson	Tampa Family Hc	h.jackson@hcrefunkt.org	813.422.0545
Leslene Gordon	DOH - H		
TAMARA FOWE	TBNEH	tfowe@tbne.org	244-7257
Ayesha Johnson	DOH - H	on file	on file

Healthy Hillsborough Steering Committee Meeting
 Tampa Family Health Centers
 12085 W Hillsborough Ave, Tampa, FL 33635
 February 21, 2020 9:00 A.M. – 11:00 A.M.



Sign-in Sheet

Print Name	Organization	Email Address	Best Phone Contact
Miraya Renaud	BayCare	Miraya.Renaud@baycare.org	813-376-5887
Ayesha Johnson	FDUH	on file	on file
Allie Nguyen	FDUH	on file	on file
Deeak Deters	Crisis Center of Tampa Bay	Ddeters@crisiscenter.com	508-375-8085
Jenna Davis	Moffitt	Jenna.Davis@ycho.com	813-745-6888
Harold Jackson	Tampa Family Health CTR	hajackson@hinetwork.org	813-422-0545
Colleen Mangon	BayCare	on file	on file
Melanie Hall	The Family Healthcare Foundation	melanie@familyhealthcarefdn.org	
Sherri Gary	Suncoast CTR	sgary@suncoast-che.org	813-294-6503

APPENDIX D: HEALTHY HILLSBOROUGH STEERING COMMITTEE MEMBERSHIP

Members	Organization
Kimberly Williams	AdventHealth
Amber Windsor-Hardy	AdventHealth
Lisa Bell	BayCare Health System
Vasthi Ciceron	BayCare Health System
Colleen Mangan	BayCare Health System
Dr. Leslene Gordon	DOH-Hillsborough
Dr. Douglas Holt	DOH-Hillsborough
Dr. Ayesha Johnson*	DOH-Hillsborough
Grace Liggett*	DOH-Hillsborough
Allison Nguyen	DOH-Hillsborough
Grisel Cisneros**	DOH-Hillsborough
Kelli Agrawal**	DOH-Hillsborough
Stephanie Sambatakos	Johns Hopkins All Children's Hospital
Jenna Davis*	Moffitt Cancer Center
Nathanael Stanley**	Moffitt Cancer Center
Sherri Gay	Suncoast Community Health Centers, Inc.
Sonia Goodwin*	Suncoast Community Health Centers, Inc.
Harold Jackson	Tampa Family Health Centers
Melissa Garitta	Tampa Family Health Centers
Tamika Powe	Tampa General Hospital
Melanie Hall**	Family Healthcare Foundation

**former member **new member*

Healthy Hillsborough Steering Committee Meeting Dates

2019

January 15	February 11	February 27	March 11
March 26	April 8	April 23	May 13
May 28	June 10	June 25	July 8
August 14	September 10	September 24	November 1
December 6			

2020

January 17	February 21	May 5	June 2
July 7	August 4	November 3	

2021

February 2